ASSOCIATE MINISTER

Job Description - November 2025

Description:

The Associate Minister leads the Discipleship Ministry and Connections Ministry, helping people grow in faith and fully engage in the life of MCC. This role includes team leadership, volunteer development, pastoral care, and occasional preaching. This is a full-time, salary position with benefits and reports to the Lead Minister.

Primary Responsibilities:

• Discipleship Ministry

- Implement an effective Discipleship Pathway that fulfills MCC's mission: Lead people to love Jesus, the Bible, our church, and others.
- Oversee the Life Group ministry through curriculum development, leader support, group involvement, and connecting new people.
- o Lead and empower others to lead Bible studies and spiritual growth events.

• Connections Ministry

- Guide visitors and regular attenders through a Connections Pathway to become fully engaged members of the church body.
- Facilitate classes, events, and strategies that educate and connect people with MCC's mission, vision, values, beliefs, and ministries.
- Manage leaders and volunteers of the Sunday Servants teams (Greeters, Connection Counter, Coffee, etc.).
- Cultivate a healthy volunteer environment through intentional recruitment, training, and placement based on giftedness and the needs of the church.
- Facilitate personal follow-up for visitors and track individual involvement of all attenders, in partnership with staff and volunteers.

Pastoral

- Participate in the preaching team through collaborative sermon planning preaching 8-10 times per year.
- Provide pastoral care such as prayer, spiritual direction, sick visits, funerals, weddings, pre-marital counseling, etc.

Secondary Responsibilities:

- Develop and mentor people to serve by encouraging, equipping, and empowering (Ephesians 4:11-13).
- Provide oversight, direction, and support for ministry teams assigned by the Lead Minister based on giftedness and the current needs of the church.
- Participate and actively engage in staff meetings, leadership meetings, retreats, etc.
- Engage with the church body by attending and contributing to major church events that may fall outside of the primary responsibilities.
- Faithfully complete all other duties assigned by Lead Minister.

MACOMB CHRISTIAN CHURCH

ASSOCIATE MINISTER

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Leadership Team Values

- Integrity: Doing what we say we will do and admitting when we mess-up.
- Intentional: Deliberate and purposeful in everything we do.
- **Responsible:** Work hard and be accountable for what we've been called to do.
- **Team Player:** Working together to pursue our mission.
- Adaptable: Being flexible to new ideas and challenges that come our way.
- Attitude: Have a positive approach to our ministry and teammates.

Minimum Requirements:

- Character & Calling: Spiritual maturity, leadership qualities per 1 Timothy 3 and Titus 1.
- **Skills:** Strong communicator, proven leadership, leadership development, conflict resolution, and pastoral care.
- **Technical:** Proficient with Microsoft Office software, file management, and church management software.
- **Education:** Bachelor's degree; preference for Bible or ministry degree, especially from a Restoration Movement university.
- **Beliefs:** Align with MCC Statement of Faith and principles of the Restoration Movement. Faithful to biblical standards regarding marriage, sexuality, purity, etc.

Benefits Package:

- Minimum of 2 weeks paid vacation; additional vacation is based on ministry experience and negotiated at time of hire.
- 9 paid holidays plus 3 personal days.
- Retirement plan with employer matching up to 4%.
- Long term disability insurance.
- Business, convention, and continuing education allowances negotiated each year.
- Higher base salary in lieu of health insurance.

macombcc.org/employment

MACOMB CHRISTIAN CHURCH

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About our Church:

Macomb Christian Church is experiencing significant momentum and is poised for an exciting future. With a Sunday morning attendance averaging over 300, we have seen 40% growth in the past three years. This aligns with a season of purposeful revitalization led by our Lead Minister who joined the team in 2023. He brings a deep passion for leadership, church health, and teaching God's Word with clarity. We have moved through a necessary time of rebuilding and are now focused on breathing new life into our ministries, structures, and congregation.

We are blessed with a well-maintained facility with room to accommodate future growth. The building was recently refreshed and remodeled. Our 300-seat auditorium features a large stage and professional equipment. A major addition in 2011 included a dedicated NextGen wing with ten classrooms, gym, and commercial kitchen.

About our Area:

Macomb Christian Church is 25 miles north of downtown Detroit in the heart of Macomb County, which is home to almost 900,000 diverse residents. The south part of the county is urban while the north side is rural farmland. Shelby Township is a densely populated upper middle-class suburban area with established neighborhoods and many new homes.

A couple miles south is a major highway with every store, restaurant, and entertainment venue you could want. Go a few miles north and you are surrounded by fields, though new subdivisions are quickly popping up. There are a lot of parks, trails, lakes, and outdoor activities in the region, plus over twenty golf courses within easy driving distance.

About our Prospective Minister:

Macomb Christian Church is an independent, non-denominational, Christian Church with strong ties to the Restoration Movement. Candidates from other denominations are welcome, but preference is given to those with a Restoration Movement background. Candidates will explain their theology regarding Scripture, baptism, salvation, communion, afterlife, sexual ethics, etc.

The prospective minister must display a high degree of relational intelligence, administrative competence, and proven experience leading and completing projects. They must lead with skill, integrity, and passion for ministry. Many years of church ministry experience is highly preferred, but candidates newer to ministry will be considered if they display maturity and giftedness.

The Associate Minister must fit with the culture of the staff and congregation. MCC's staff culture is highly collaborative, committed, and friendly. The atmosphere is lighthearted, yet the staff takes ministry work seriously. The Lead Minister empowers leaders and encourages autonomy to those with a proven track record. This freedom is balanced by clear accountability through regular one-on-one meetings and goal setting. A candidate who seeks genuine friendship, the freedom to lead, and the pursuit of excellence will find a great fit here.